

#### Republic of the Philippines

### Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

09 November 2021

DIVISION MEMORANDUM DM No. \_ 85/1 , s. 2021

# DELIVERY OF STORAGE BOXES AND KITCHEN WEIGHING SCALES FOR SCHOOL RECIPIENTS OF THE SCHOOL-BASED FEEDING PROGRAM, SY 2021-2022

To: OIC-Assistant Schools Division Superintendents

**Division Chiefs** 

Public Schools District Supervisors

Elementary School Heads

District and School Property Custodians
District and School Feeding Coordinators

District Nurses

All Others Concerned

- This Office announces the delivery and distribution of storage boxes and kitchen weighing scales for School-Based Feeding Program (SBFP) recipient schools for SY 2021-2022.
- The scheduled delivery to designated drop-off points in Real District, Catanauan District, Gumaca District, and SDO - Talipan Pagbilao Quezon will start on November 10, 2021.
- To ensure that the alloted coolers will be received by all identified SBFP beneficiaries, a technical working group (TWG) is hereby formed. Members shall be responsible in keeping records of delivery and shall ensure that the distributions are accurate and complete.
- 4. The drop-off points with respective TWG per Congressional District are as follows:

	In	spectorate T	eam	
Drop-off Points	TWG Members	No. of Supplies	District Nurse/ In-Charge	Districts Included
SDO - Talipan Pagbilao Quezon	George Aguila- Division Supply Officer (09201283966)	348 kitchen weighing scale and	Vincent Lawrence Habito ADA VI Sherwin Penamora (09399034287)	Pagbilao 1&2 Sampaloc Lucban Candelaria East Candelaria West Dolores San Antonio
		668		Sariaya East Sariaya West

DEPEDQUEZON-TM-SDS-04-009-003



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Email Address: quezon@deped.gov.ph Website: www.depedquezon.com.ph DEPER QUEZON
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Date/Time NOV 1 1 2021

By: CLUCK 12:05 Am

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SCHOOLS DIVISION OF QUEZON PROVINCE

		storage boxes		Tiaong 1 Tiaong 2 Agdangan Padre Burgos
Real Central School, Real District	Donata J. Anonuevo- School Head (09193110064)  Daisery D. Ferrer- Property Custodian (09296774047)  Mary Jane F. Friginal —SBFP Coordinator (09289163879)	250 kitchen weighing scale and 242 storage boxes	Ruffa A. Anonuevo (09175228552)	Burdeos Real Infanta Gen. Nakar 1&2 Jomalig Panukulan Patnanungan Polillo
Catanauan District	Joseph Presly R. Labaguez – School Head (09283220632)  Joseph C. Malaya- Property Custodian (09491571296)  Gemina T. Cerrudo- SBFP Coordinator (09460046086)	390 kitchen weighing scale and 445 storage boxes	Estrella G. Lorca (09122112656)	Buenavista 1&2     Catanauan 1&2     Gen. Luna     Macalelon     Mulanay 1&2     Pitogo     San Andres     San Francisco     1&2     San Narciso     1&2     Unisan
Gumaca West District	Merlita M. Natividad- School Head (09984507059)  Richard Bucad —Property Custodian (09086659240)	500 kitchen weighing scale and 500 storage boxes	Christine Rose R. Deocales (09516020800)	<ul> <li>Alabat</li> <li>Atimonan 1 &amp; 2</li> <li>Calauag East</li> <li>Calauag West</li> <li>Guinayangan North &amp; South</li> <li>Gumaca East</li> <li>Gumaca West</li> <li>Lopez East</li> <li>Lopez West</li> </ul>

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Cristina C. Barrion	Perez     Plaridel
SBFP Coordinator (09283822402)	<ul><li>Quezon</li><li>Tagkawayan</li><li>1&amp;2</li></ul>

- All District Property Custodians and other TWG members in respective drop-off points are advised to receive and inspect the delivery of supplies per district on the scheduled day of delivery, observing strict safety and health protocols.
- Attached are the Inventory Custodian Slips (ICSs), and the Inspection and Acceptance Reports
  (IARs) to be accomplished upon receipt for proper inventory of supplies.
- Also the Distribution Lists of schools per district, and the corresponding number of supplies to be given per school for your reference can be accessed through the following Link

KITCHEN SCALE

tiny.cc/mxukuz

STORAGE BOX

- tiny.cc/nxukuz
- Travel and incidental expenses shall be charged to school Maintenance and Other Operating
  Expenses (MOOE) or local funds subject to usual accounting and auditing procedures.
- 9. Immediate dissemination of and strict compliance to this Memorandum is highly desired.

ELIAS A. ALICAYA JR., EdD

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

shsmnad/11/09/2021

DEPEDQUEZON-TM-SDS-04-009-003



Quantity		Amount				
	Unit	Unit Cost	Total Cost	Description	Inventory Item No.	Estimated Useful Lif
250	pieces	200.00	50,000.00	HEAVY DUTY-KITCHEN		
				WEIGHING SCALE		
				(measures grams)  Maximum weighing: 1-5kg		
970				Maximum weighing. 1-3kg		
242	pieces	900.00	217,800.00	DURABLE STORAGE BOX		
				High impact 120 liters		
				Size (cm) L72 3/W52 0/h44.0		
				Made of plastic with wheels		
				Color: Transparent and clear light blue		
				and clear light blue		766
eceived fi	rom:			Received by:		
	GI	EORGE D.	AGUILA	ARR	EN JOY M. LO	PEZ
			Printed Name	Signati	ure Over Printed	Name
-		Position	Office		inistrative Office Position/Office	
	1000	Novembe	r , 2021			
		Dat	e		Date	

Fund Clus	ter:	DO Procure	1		ICS No :	
		An	nount			
Quantity	Unit	Unit Cost	Total Cost	Description	Inventory Item No.	Estimated Useful Life
348	pieces	200.00	69,600.00	HEAVY DUTY-KITCHEN		
			,,	WEIGHING SCALE		
				(measures grams)		
				Maximum weighing: T-5kg		
668	pieces	900.00	601,200.00	DURABLE STORAGE BOX		
			,	High impact 120 liters		
				Size (cm) L72 3/W52 0/h44.0		
				Made of plastic with wheels		
				Color: Transparent		
				and clear light blue		
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_		Supply Offi				
		Position/	Office		Position/Office	
	THE PARTY	November	, 2021			
		Dat			Date	

Date

		Amount			ICS No :		
Quantity	Unit	Unit Cost	Total Cost	Description	Inventory Item No.	Estimated Useful Lif	
390	pieces	200.00	78,000.00	HEAVY DUTY-KITCHEN			
	7.000	200.00	70,000.00	WEIGHING SCALE			
				(measures grams)			
				Maximum weighing: 1-5kg			
445	pieces	900.00	400,500.00	DURABLE STORAGE BOX			
110	piocos	700.00	400,000.00				
				High impact 120 liters			
				Size (cm) L72 3/W52 0/h44.0 Made of plastic with wheels			
				Color: Transparent			
				and clear light blue			
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				4,000,000,000,000			
eceived fi	rom:			Received by:			
		EORGE D. A		MARY KEITE	I MIGNONETTE	P. APOLINAR	
	Signature Over Printed Name				ire Over Printed	i Name	
V S 1		Supply Offi			Administrative Officer II		
		Position/			Position/Office		
	_	November	, 2021				
		Dat	e		Date		

		A	Amount ICS No :						
Quantity	Unit	Unit Cost	Total Cost	Description	Inventory Item No.	Estimated Useful Lif			
500		000.00	100 000 00						
500	pieces	200.00	100,000.00	HEAVY DUTY-KITCHEN					
				WEIGHING SCALE					
				(measures grams)  Maximum weighing: 1-5kg					
				Maximum weigning: 1-5kg					
500	pieces	900.00	450,000.00	DURABLE STORAGE BOX					
				High impact 120 liters					
				Size (cm) L72 3/W52 0/h44.0					
				Made of plastic with wheels					
				Color: Transparent					
				and clear light blue					
eceived f	rom:		100	Received by:		200			
	Gl	EORGE D.	AGUILA	JAYMAR	ANGELO V.	SAMSON			
	Sign		Printed Name		re Over Printed				
		Supply Off			inistrative Office				
		Position/			Position/Office				
		Novembe			eleviel el				
		Dat	e		Date				

Entity Name :	Supplier: GLAMAR CONSUMER GOODS TRADING			
PO No./Date :	S09-347-A-21	05-Nov-21	_ IAR No. : Date :	
Requisitioning Office/D		03-1107-21	Invoice No. :	
Responsibilty Center Co	+	- Total 1-10	Date :	
responsibility center ce	nde .		Date .	
Stock/Property No.	Descr	iption	Unit	Quantity
	REAL CENTRAL ELEMENT	ARY SCHOOL DROP-OFF		
	HEAVY DUTY-KITCHEN W (measures grams) Maximum weighing: 1-5kg		PIECE	250
	DURABLE STORAGE BOX		PIECE	242
	High impact 120 liters Size (cm) L72 3/W52 0/h44 Made of plastic with whee			
	Color: Transparent and cle	ear light blue		
IN	SPECTION		ACCEPTANCE	
Date Inspected:		Date Received:		
Inspected, verified and found OK as to quantity and specifications		Comple	te pls. specify quantity)	
	P. PORTALES Dection Officer	AF	RREN JOY M. LOPI Property Officer	EZ

Entity Name: DEPED DIVISION OF QUEZON			Fund Cluster:		
Supplier :	GLAMAR CONSUMER GOODS T	RADING	IAR No. :		
PO No./Date :	S09-347-A-21	05-Nov-21	Date:		
Requisitioning Office/D	Pept. : HEALTH		Invoice No.:		
Responsibilty Center Co	ode:		Date :		
Stock/Property No.	Description		Unit	Quantity	
	SDO QUEZON DROP-C	)FF			
	HEAVY DUTY-KITCHEN WEIGHING (measures grams) Maximum weighing: 1-5kg	SCALE	PIECE	348	
	DURABLE STORAGE BOX High impact 120 liters Size (cm) L72 3/W52 0/h44.0 Made of plastic with wheels Color: Transparent and clear light bl	Ue	PIECE	668	
TI.	NSPECTION		ACCEPTANCE		
Date Inspected:		ate Received:	ACCEA TARGE		
Inspected, verified and found OK as to quantity and specifications		Complet	pls. specify quantity)		
	OR C. LAURIO	G	EORGE D. AGUILA	4	
Ins	pection Officer	Property Officer			

Entity Name :	DEPED DIVISION OF QUEZON		Fund Cluster:		
Supplier :	GLAMAR CONSUMER GOOD	S TRADING	IAR No. :		
PO No./Date:	S09-347-A-21	05-Nov-21	Date :		
Requisitioning Office/D	ept.: HEALTH		Invoice No.:		
Responsibilty Center Co	ode :		Date :		
Stock/Property No.	Description		Unit	Quantity	
	CATANAUAN CENTRAL SCH	OOL DROP-OFF			
	HEAVY DUTY-KITCHEN WEIGHII (measures grams) Maximum weighing: 1-5kg	NG SCALE	PIECE	390	
	DURABLE STORAGE BOX High impact 120 liters Size (cm) L72 3/W52 0/h44.0 Made of plastic with wheels Color: Transparent and clear light	blue	PIECE	445	
	ISPECTION		ACCEPTANCE		
Date Inspected:  Inspected, verified and found OK as to quantity and specifications  PEJAY L. PERALTA			pls. specify quantity) H MIGNONETTE P	. APOLINAR	
Insp	pection Officer	Property Officer			

	DEPED DIVISION OF QUEZON		Fund Cluster:		
Supplier :	GLAMAR CONSUMER GOODS		IAR No. :		
PO No./Date :	S09-347-A-21	05-Nov-21	Date :		
Requisitioning Office/De			Invoice No.:		
Responsibilty Center Coo	1e :		Date:		
Stock/Property No.	Description		Unit	Quantity	
	GUMACA WEST CENTRAL ELEM S	CHOOL DROP-OFF			
	HEAVY DUTY-KITCHEN WEIGHIN	IG SCALE	PIECE	500	
	(measures grams)  Maximum weighing: 1-5kg				
	DURABLE STORAGE BOX High impact 120 liters		PIECE	500	
	Size (cm) L72 3/W52 0/h44.0				
	Made of plastic with wheels  Color: Transparent and clear light				
IN	SPECTION		ACCEPTANCE		
Date Inspected:		Date Received: _			
	ied and found OK nd specifications	Complete Partial (p	ls. specify quantity)		
РАІП НАВ	VEY M.MARTINEZ	TAVMA	R ANGELO V. SAN	MEON	
	ection Officer	JAINIA	Property Officer	ALSO IX	